

Do you need to verify your employment or income with an outside agency?

VERIFICATION OF EMPLOYMENT (VOE):

Information will be available on the Wednesday following your hire date.

VERIFICATION OF INCOME (VOI):

Information will be available each Wednesday after payday.

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Whether you need a VOE or a VOI, please follow these three steps:



CONTACT YOUR LENDER/VERIFIER

Ask them to submit a request directly to [VerificationManager.com](https://www.VerificationManager.com). Note: There are no forms for employees to complete.

scan the QR code to register your account. After registering, you will immediately be able to log in.



CREATE & LOG IN TO YOUR OWN ACCOUNT

Go to [VerificationManager.com](https://www.VerificationManager.com) or



REVIEW THE REQUEST

Once your Lender/Verifier has submitted their request, you can review it first and then click "Approve" or "Deny" before sharing.



You can also generate your own employment letter by logging in and clicking the "Generate Employment Letter" button from the *My Account* page at [VerificationManager.com](https://www.VerificationManager.com)

Questions? Email [Help@Verification Manager.com](mailto:Help@VerificationManager.com)

