

PROCEDURE FOR WORK-RELATED INJURY OR ILLNESS

With DESIGNATED MEDICAL PROVIDERS

If you are injured on the job, be sure to follow these steps:

1. Reportable Injury – Complete the First Report of Injury- (FROI) and Designated Provider (DP) Letter. Forward to Risk, SM, DM & Director – Complete RCA (Root Cause Analysis) report in collaboration with Risk Safety for review and approval – Forward completed RCA to [.Risk@goodwillcolorado.org](mailto:Risk@goodwillcolorado.org), SM, DM, and Director.
2. Non-Reportable – Complete FROI included DP letter – Forward to Risk, SM, DM, and Director. Non-Reportable injuries will only be investigated when they are questionable.
3. **For life-threatening emergencies, call “911” or go to nearest hospital located in your area.**

Goodwill of Colorado, as the employer, has the right to designate the group of physicians or medical facilities that can treat the injured employee or consumer. This Designated Medical Providers posting is placed where it can be viewed by all employees. The employee has a legal right to select which of the occupational health providers they would like to visit. The Colorado Workers' Compensation Act 2004 requires that a claimant must report, in writing, any injury to their employer within **ten (10) working days** of the incident or be penalized one (1) day's compensation for each day's failure to report.

It is Goodwill of Colorado's policy that all injuries are immediately reported to the supervisor and an injury report must be forwarded to the Risk Management Department within 24 hours of the accident occurring.

Health and safety conditions and practices are the responsibility of both Goodwill and its employees. Goodwill of Colorado is committed to maintaining a safe, drug and alcohol-free work environment for all employees and consumers in compliance with the Drug-Free Workplace Act of 1988, the Department of Transportation (DOT), and the Commission on Accreditation of Rehabilitation Facilities (CARF). There are positions within Goodwill that require pre-employment and random drug and/or alcohol testing. Also, any employee will be required to submit to drug and/or alcohol testing if reasonable suspicion and/or cause is present at the worksite and/or a reportable work-related accident and/or injury has occurred.

GOODWILL DESIGNATED PROVIDER LETTER - South Campus Occupational Medical Clinics:

UC Health Urgent Care
1035 W. Garden of the Gods
Rd#120
Colorado Springs, CO 80907
719-365-3200
Monday- Sunday 8am-8pm

Concentra South
2322 S. Academy Blvd.
Colorado Springs, CO 80916
719-390-1727
Mon-Fri 8am-5pm

Health Quest Medical
(Conspire)
1495 Garden of the Gods Rd,
Ste 102
Colorado Springs, CO 80907
719-260-9797
Mon-Fri 8am-5pm

UC Health Urgent Care Voyager
13445 Voyager Pkwy
Colorado Springs, CO 80921
719-219-0333
Mon-Fri 8am-8pm
Sat-Sun 8am-6pm

UC Health Urgent Care Powers
4323 Integrity Center Point
Colorado Springs, CO 80917
719-591-2558
Mon-Sun 8am-8pm

Concentra Austin Bluffs
4083 Austin Bluffs Pkwy
Colorado Springs, CO 80918
719-594-0046
Mon-Fri 8am-6pm
Sat- 8am-5pm

Canon City Medical Provider
Centura Health Urgent Care
3245 E. Hwy 50, Suite E
Canon City, CO 81212
719-285-2888
Mon-Fri 8am- 7pm
Sat- Sun 9am- 4pm

Pueblo Medical Provider
Concentra
4117 North Elizabeth Street
Pueblo, CO 81008
719-545-0788
Mon- Fri 8am- 5pm
Sat- 8am- 4pm

AFC Urgent Care
995 Independent Avenue
Grand Junction, CO 81505
970-609-2001
Open Monday-Sunday
8am-8pm

Durango Medical Provider
Animas Urgent Care
450 S. Camino Del Rio Suite
106
Durango, CO 81301
970-385-2388 (No UA Services)
Mon-Sat 8:30am-7pm
Sunday 8:30am-4pm

HOSPITAL/TRAUMA CENTERS ARE ONLY TO BE USED IF INJURY OCCURS OUTSIDE OF DESIGNATED PROVIDERS HOURS OR IF EMERGENCY

Penrose St. Francis Medical Center (L2TC)
6001 E. Woodman Road
Colorado Springs, CO 80923
719-571-1000

Penrose Main Hospital (L2TC)
2222 N. Nevada
Colorado Springs, CO 80907
719-776-5000

Parkview Medical Center (L2TC)
400 W. 16 Street
Pueblo, CO 81003
719-584-4000

Mercy Regional Medical Center
1010 Three Springs Blvd
Durango, CO 81301
970-247-4311

St. Thomas More Hospital (L4TC)
1338 Phay Avenue
Canon City, CO 81212
719-285-2000

St. Mary's Medical Center (L2TC)
2635 North 7th Street
Grand Junction, CO 81501
970-298-2273

UC Health Emergency Center (L4TC)
16420 W. Hwy 24
Woodland Park, CO 80863
719-687-9999